

Special Exam Sitings: These are arranged towards the end of any given month. If you would like to write your exam in a non-regular centre, please specify the location and submit the request with the applicable fee so it is received at least four weeks prior to the requested exam date.

EXAM BOOKING FEES

IMPORTANT: Please visit www.csi.ca for a complete list of Regular Exam Centres, Fees and Policies.

Please check only one.

Exams Written in Regular Exam Centres in Canada

- First exam attempt¹: No charge for paper-based exams; \$75* charge for computer-based exams.
- Second and subsequent exam attempts¹: \$ 250* per paper-based exam attempt; \$ 325* per computer-based exam attempt.
- Cancellation of an exam without providing 14 days notice: \$150* (**Payment required at time of cancellation.**)
- Rebooking of an exam following an absence without notice (Exam No-Show): \$200*

Special Exam Sitting Fee – Within the 200 Km Radius of Regular Exam Centres (See Complete List of Regular Exam Centres at www.csi.ca)

- For each exam attempt written in a centre not listed or at a date other than those being offered: Special Exam Sitting Fee \$250*¹. This fee is in addition to any other exam booking fees that may apply.
- Second and subsequent exam attempts¹: \$ 250*
- Cancellation of an exam without providing 14 days notice: \$150* (**Payment required at time of cancellation.**)
- Rebooking of an exam following an absence without notice (Exam No-Show): \$200*

Special Exam Sitting Fee – Outside the 200 Km Radius of Regular Exam Centres (See Complete List of Regular Exam Centres at www.csi.ca)

- For each exam attempt written in a centre not listed: Special Exam Sitting Fee \$50*¹
- Second and subsequent exam attempts¹: \$ 250*
- Cancellation of an exam without providing 14 days notice: \$150* (**Payment required at time of cancellation.**)
- Rebooking of an exam following an absence without notice (Exam No-Show): \$200*

1. May be written within 12 months of your enrollment date or during your 12-month extension period, if purchased.

* (plus applicable taxes)

Note: CSI reserves the right to increase the exam fee depending on accessibility and other factors associated with the exam centre.

PAYMENT METHOD

All fees are in Canadian funds and can be paid by money order, certified or corporate cheque, Visa, MasterCard or Amex. Please make money orders, certified or corporate cheques payable to CSI Global Education. CSI cannot process forms received without payment information or proper payment.

Please include: Applicable Exam Fee Plus Applicable Taxes*

*** NOTE: Please refer to https://www.csi.ca/student/en_ca/student/policies/fees.xhtml - Tax Information**

I am paying with a: Money Order Certified Cheque Corporate Cheque in the amount of: \$ _____

Please charge my: Corporate Customer Account Number (Only if payer is employer) No: _____ \$ _____

I am paying with a credit card: Visa MasterCard Amex \$ _____

Card Number: _____ Expiry Date (Month/Year): _____

Name of card holder: _____ Signature: _____

Check if you are faxing this form. If you are faxing this form, you must pay by credit card. Do not mail this form to CSI if you are faxing it.

Doing so may result in you being charged twice.

IMPORTANT: As required by Payment Card Industry (PCI), CSI is unable to accept forms (with payment) received by email. Forms with payment information will be deleted immediately. Please fax or mail in your form to avoid delay.